

**JSC. BANK FOR FOREIGN TRADE OF  
VIETNAM**

Address: 198 Tran Quang Khai, Hanoi  
Business Registration No: 0100112437, 13th revision  
dated 16<sup>th</sup>/01/2019

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*Ha Noi, 02<sup>nd</sup> April, 2021*

**INVITATION NOTICE**  
**ANNUAL GENERAL SHAREHOLDERS MEETING IN 2021**

The Board of Director of the Joint Stock Commercial Bank for Foreign Trade of Vietnam (Vietcombank) cordially invites all the Bank's Shareholders to the Annual General Shareholders Meeting 2021.

**Venue:** Vietcombank Human Resources Development and Training College, Ecopark, Cuu Cao, Van Giang, Hung Yen

**Time:** 08h30, Friday, 23/04/2021 (Reception and Check-in from 7h30 AM to 8:30 AM)

**Participants:** all the Bank's Shareholders whose names are listed on the Bank's Register of Shareholders as of March 19<sup>th</sup>, 2021.

**Agenda:**

- Report of the Board of Directors on 2020 operation and 2021 orientation;
- Report of the Board of Management on business activities in 2020 and plans for 2021;
- Report of the Supervisory Board on operation in 2020 and 2021 orientation;
- Proposal of the profit distribution plan and provision for different funds in 2020;
- Proposal of the remuneration for the Board of Directors and the Supervisory Board in 2021;
- Proposal on selection of an auditing firm.
- Proposal on the appendixes and amendments of charter on the organization and operation
- Proposal on the capital increase plan in 2021-2022
- Other contents (If any).

**Documents:** Relevant documents for the Annual General Shareholders Meeting 2021 are available on Vietcombank's website at <http://www.vietcombank.com.vn> (under "Investor Relations/Annual Shareholders' Meeting") from April 02<sup>nd</sup>, 2021.

**Registration:**

- For any matters related to the AGM, please contact:  
Contact address:  
Strategic Planning and Board of Directors Secretariat  
JSC. Bank for Foreign Trade of Vietnam  
19th Floor, Vietcombank Tower, 198 Tran Quang Khai, Hoan Kiem, Ha Noi  
Telephone: + 84-24-39343137 (ext: 1508/1822/1992/1841/1530); Fax: +84-24-38251322
- Shareholders, who are unable to attend the Meeting or wish to employ an Attorney-in-Fact, are requested to prepare 01 written copy of the Power of Attorney (using the attached form, also available on Vietcombank's website: <http://www.vietcombank.com.vn>) and this Power of Attorney form has to be presented when carrying out procedures to check shareholder status and register to attend the meeting.
- Individual Shareholders or a group of Shareholders who own more than 10% of total shares of Vietcombank for a consecutive period of 6 months or longer are entitled to make a motion that their Proposal be added to the agenda. The Proposal must be in written form and sent to Vietcombank at least 3 days before the day of the Meeting.
- This notice is in lieu of an official invitation. The Shareholders or his/her Attorney-in-Fact are requested to submit the Invitation/Invitation Notice, a valid Identify Card or Passport and a lawful Power of Attorney (in the case of Attorney-in-Fact).

**ON BEHALF OF THE BOARD OF DIRECTORS OF VIETCOMBANK  
CHAIRMAN**

**Nghiem Xuan Thanh**